Building Safety Policy

Policy Statement

WEINSULATE.CO.UK LIMITED is committed to ensuring that all building and retrofit works are planned, managed and delivered safely, protecting our employees, customers, occupants, contractors and members of the public.

We recognise that building safety extends beyond compliance with health and safety legislation. It requires effective planning, competent people, quality workmanship, robust communication and the management of risks throughout the lifecycle of every project.

Our objective is to ensure that all work is carried out safely, competently and in accordance with current legislation, Building Regulations, PAS 2035 requirements, TrustMark standards and industry best practice.

Legislative Framework

This policy supports compliance with, but is not limited to, the following legislation and guidance:

- Health and Safety at Work etc. Act 1974
- Building Safety Act 2022
- Building Regulations 2010 (as amended)
- Building (Appointment of Persons, Industry Competence and Dutyholders) (England) Regulations
- Fire Safety (England) Regulations 2022
- Management of Health and Safety at Work Regulations 1999
- Construction (Design and Management) Regulations 2015
- Control of Substances Hazardous to Health (COSHH) Regulations 2002
- Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR) 2013
- Provision and Use of Work Equipment Regulations (PUWER) 1998
- Workplace (Health, Safety and Welfare) Regulations 1992
- TrustMark Quality Assurance Framework
- PAS 2035:2023
- Relevant Building Regulations and Approved Documents

The Company will monitor changes to legislation and industry guidance and update its management systems where required.

Our Commitments

WEINSULATE.CO.UK LIMITED will:

- Place building safety at the centre of every project.
- Ensure all work is properly planned before commencement.
- Use competent, trained and suitably qualified employees and subcontractors.
- Maintain effective communication with clients, designers, Retrofit Coordinators and Principal Contractors.
- Identify and control risks throughout the project.
- Ensure compliance with Building Regulations and manufacturer installation requirements.
- Maintain accurate records demonstrating compliance.
- Promote continual improvement through audits, inspections and lessons learned.

Risk Management

Building safety risks are identified during the planning stage and reviewed throughout the project.

Typical risk assessments include:

- Property condition assessments.
- Technical surveys.
- Retrofit assessments.
- Fire safety considerations.
- Structural considerations.
- Hazard identification.
- Site-specific Risk Assessments and Method Statements (RAMS).
- Dynamic Risk Assessments during installation.

Control measures are reviewed whenever project conditions change.

Competence

The Company recognises that competent people are fundamental to building safety.

We ensure that employees and subcontractors possess the appropriate:

- Skills.
- Knowledge.
- Experience.
- Training.
- Qualifications.

- Professional behaviours.

Competence is maintained through:

- Employee induction.
- PAS 2035 training.
- Manufacturer installation training.
- Toolbox Talks.
- Refresher training.
- Regular supervision.
- Ongoing competency reviews.

Duty Holder Responsibilities

Where applicable, WEINSULATE.CO.UK LIMITED will fulfil its duties under the Building Safety Act, CDM Regulations and PAS 2035 in accordance with its appointed role.

Depending on the project, this may include acting as:

- Contractor.
- Principal Contractor.
- Specialist Installer.
- Duty Holder under the Building Regulations.

Responsibilities include:

- Working within approved designs.
- Following Building Regulations.
- Maintaining quality standards.
- Cooperating with all other duty holders.
- Reporting defects or safety concerns immediately.
- Maintaining accurate project records.

Cooperation and Coordination

Building safety depends upon effective cooperation between everyone involved in the project.

The Company will work closely with:

- Clients.
- Principal Contractors.
- Principal Designers.
- Retrofit Coordinators.
- Retrofit Designers.
- Retrofit Assessors.
- Building Control Bodies.
- Approved Inspectors.

- Other contractors.
- Manufacturers.

This includes:

- Reviewing design information before work commences.
- Sharing relevant technical information.
- Coordinating work activities.
- Attending project meetings where required.
- Reporting design issues or unforeseen site conditions.
- Following agreed communication procedures.
- Maintaining records of inspections and corrective actions.

Where a significant safety concern is identified, work will stop where necessary until the issue has been reviewed and resolved.

Building Safety Risk Areas

The Company regularly assesses and manages risks associated with:

- Fire Safety.
- Structural integrity.
- Heating and ventilation systems.
- Electrical safety.
- Gas safety.
- Asbestos.
- Water hygiene and Legionella.
- Mechanical equipment.
- Working at height.
- Shared access areas.
- Construction materials.
- Occupied properties.

Each risk area is supported by detailed Company procedures and risk assessments.
Quality Assurance

To ensure building safety is maintained, the Company operates a quality management system which includes:

- Technical surveys.
- Design reviews.
- Installation inspections.
- Supervisory visits.
- Photographic evidence.
- Compliance documentation.
- Internal audits.
- Customer feedback.
- Corrective action procedures.

Customer Responsibilities

Where work is undertaken in occupied properties, customers are asked to:

- Follow any safety instructions provided.
- Maintain safe access for our employees.
- Avoid interfering with temporary safety measures.
- Inform the Company of any known hazards.
- Obtain approval before carrying out alterations that may affect installed measures or building safety.

Monitoring and Continuous Improvement

Building safety performance is monitored through:

- Internal inspections.
- Site audits.
- Key Performance Indicators (KPIs).
- Incident investigations.
- Near miss reporting.
- Customer feedback.
- Management reviews.

A Building Safety Risk Register is maintained and reviewed regularly to identify trends, implement improvements and reduce future risks.

Equality, Diversity and Inclusion

WEINSULATE.CO.UK LIMITED is committed to treating all employees, customers, contractors and stakeholders fairly and with respect.

We promote equality, diversity and inclusion throughout our business and ensure that building safety arrangements take account of the needs of vulnerable persons, occupants with disabilities and those requiring additional support.

Policy Review This policy will be reviewed annually, or sooner if required by changes in legislation, industry guidance or Company operations.

Signed: *E Smith-Hutchon* 01/05/2026

Eric Smith-Hutchon - Director