

Construction Products Compliance Policy

Policy Statement

WEINSULATE.CO.UK LIMITED is committed to ensuring that all construction products, systems and materials used within our projects are safe, compliant, fit for purpose and installed in accordance with current legislation, manufacturer instructions and industry best practice.

As a TrustMark Registered Business carrying out retrofit works under PAS 2030 and PAS 2035, we recognise that the quality and compliance of construction products are fundamental to the safety, performance and longevity of every installation.

This policy supports our commitment to delivering compliant, high-quality energy efficiency measures while protecting our customers, employees and the wider built environment.

Scope

This policy applies to:

- All employees.
- Directors and managers.
- Subcontractors.
- Suppliers.
- Manufacturers.
- All construction products used on company projects.

Product Selection

WEINSULATE.CO.UK LIMITED will only purchase and install products that:

- Are suitable for their intended purpose.
- Comply with applicable UK legislation.
- Meet the requirements of PAS 2030 and PAS 2035 where applicable.
- Are approved for use within the specified insulation or renewable energy system.
- Are installed strictly in accordance with the manufacturer's installation guidance.

- Meet the specification provided by the Retrofit Designer, System Designer or Client.

Where required, products shall hold recognised third-party certification, such as:

- British Board of Agrément (BBA) Certification.
- UKAS-accredited certification.
- ETA (European Technical Assessment), where applicable.
- Other recognised third-party certification accepted by TrustMark or the relevant system designer.

Construction Product Compliance

The Company will ensure that construction products:

- Are legally placed on the UK market.
- Are supplied with the appropriate Declaration of Performance (DoP), where applicable.
- Carry the appropriate conformity marking required under current UK legislation (UKCA or CE marking where legally recognised).
- Are traceable to the manufacturer or authorised supplier.
- Are supplied with current technical data sheets and installation instructions.

No product shall be installed where there is any doubt regarding its authenticity, certification or suitability.

Approved Suppliers

Construction products will only be purchased from approved suppliers that demonstrate:

- Product traceability.
- Reliable supply chains.
- Appropriate quality assurance procedures.
- Compliance with relevant legislation.
- Appropriate product certification.

Supplier performance will be monitored through our Supply Chain Management Policy.

Product Inspection

All deliveries shall be inspected before acceptance to verify:

- Correct product.
- Quantity.
- Specification.
- Certification where applicable.
- Batch numbers (where required).

- Damage during transport.
- Expiry dates where applicable.

Any defective, damaged or incorrect products shall be quarantined and reported immediately.

Installation

Products shall only be installed:

- By competent and suitably trained operatives.
- In accordance with manufacturer guidance.
- Using approved fixing methods and system components.
- Following the approved Risk Assessment and Method Statement (RAMS).
- In accordance with PAS 2030, PAS 2035 and TrustMark requirements where applicable.

Substitutions of specified products are not permitted without prior approval from the Client, Retrofit Designer, System Designer or other authorised person.

Counterfeit, Fraudulent and Suspect Products

WEINSULATE.CO.UK LIMITED operates a zero-tolerance approach towards counterfeit, fraudulent or suspect construction products.

Employees must immediately report any product that:

- It appears to be counterfeit.
- Has altered or missing certification.
- Has damaged or missing packaging.
- Has inconsistent labelling.
- Does not match the approved specification.
- Raises concerns regarding authenticity or quality.

Such products shall be isolated and not installed until their compliance has been verified.

Record Keeping

The Company will maintain records of:

- Product specifications.
- Batch numbers where required.
- Delivery records.
- Product certification.
- Installation records.
- Manufacturer warranties.

- Installer warranties.
- Inspection records.

These records form part of our quality assurance procedures and support the requirements of PAS 2035 and TrustMark.

Training

Employees involved in procurement, storage and installation of construction products will receive appropriate training covering:

- Product compliance.
- Manufacturer requirements.
- PAS 2030 and PAS 2035.
- TrustMark requirements.
- Product traceability.
- Recognition of counterfeit or suspect products.

Monitoring and Review

Compliance with this policy will be monitored through:

- Internal audits.
- Site inspections.
- Supplier reviews.
- Installation inspections.
- Management reviews.

This policy will be reviewed annually or sooner if legislation, standards or company activities change.

Approved by: Eric Smith-Hutchon - Director
Signed: E Smith-Hutchon Date: 01/05/026